



Nurse or Vocational Rehab Specialist

This reference guide provides steps for **DOL Staff Nurses or Vocational Rehab Specialists** to review and make an approval or rejection decision on a submitted bill.

- Contract Nurses or Vocational Rehab Counselors submit their bills, which DOL Staff reviews upon submission.
- Approved transactions are provided a Transaction Control Number (TCN), and the bill goes through adjudication.
- DOL Staff Nurses or Vocational Rehab Specialists may add reasons for rejection, helping the submitter make updates.
- Contract Nurses/Vocational Rehab Counselors can re-submit the bill after addressing the rejection reasons.

Accessing a Vocational Rehabilitation or Nurse Bill

1. Select the **DOL Voc Rehab Approver** profile.

Welcome to the Workers' Compensation Medical Bill Process System



Select a profile to use during this session:

Profile: *

Favorite:



Accessing a Vocational Rehabilitation or Nurse Bill

2. Select Go.

Note: You will select “DOL Contract Nurse Approver” or “DOL Voc Rehab Approver” profile according to your role.

Welcome to the Workers' Compensation Medical Bill Process System



Select a profile to use during this session:

Profile: *

Favorite:



Accessing a Vocational Rehabilitation or Nurse Bill

3. Select Bills.

The screenshot shows the eCAMS HCE interface. At the top, there are navigation tabs: 'My Inbox', 'Bills', 'Rate Settings', and 'Payment'. The 'Bills' tab is highlighted with a red box. Below the tabs, there is a user profile section with 'HCE' and 'Profile:'. A dropdown menu is open under 'Bills', showing two options: 'Inquire Bills' and 'Vocational Rehabilitation/Nurse Bills'. The 'Vocational Rehabilitation/Nurse Bills' option is marked with a star. Below the dropdown, there are buttons for 'Close' and 'Manage Alerts'. Further down, there is a 'My Reminders' section with a 'Filter By' dropdown and a 'Read Status' dropdown, followed by a 'Go' button.

4. Select Vocational Rehabilitation/Nurse Bills.

This screenshot is identical to the previous one, but with a red box around the 'Vocational Rehabilitation/Nurse Bills' option in the dropdown menu, indicating it has been selected.



Accessing a Vocational Rehabilitation or Nurse Bill

The system displays the **Vocational Rehabilitation or Nurse Bills List** page.

MyInbox > Vocational Rehabilitation or Nurse Bills List

Close Create New Bill

Vocational Rehabilitation or Nurse Bills List

Filter By : [] And [] And [] With Status [] Programs []

Transaction Type [] Go

Clear Filter Save Filter My F

Control Number	Program	Case Number	Transaction Type	From Date	To Date	Bill Type	Status	Submitted By	Date Submitted	Reviewer	Last Modified Date	OWCP Provider ID	TCN
100023	DFEC		Initial Request	08/17/2020	09/16/2020	Vocational Rehabilitation Codes	Approved	ellengorencomcast	11/12/2020		11/18/2020		120420323007368000
100029	DFEC		Initial Request	10/13/2020	10/26/2020	Vocational Rehabilitation Codes	Approved	adminccncservices	11/12/2020		11/17/2020		120420322008126000
100035	DFEC		Initial Request	10/13/2020	11/12/2020	Vocational Rehabilitation Codes	Approved	ellengorencomcast	11/12/2020		11/18/2020		120420323007373000
100037	DFEC		Initial Request	10/01/2020	10/16/2020	Vocational Rehabilitation Codes	Approved	drfrankxpertwitness	11/12/2020		11/17/2020		120420322008136000
100122	DFEC		Initial Request	10/15/2020	10/21/2020	Vocational Rehabilitation Codes	Approved	drfrankxpertwitness	11/12/2020		11/13/2020		120420318003360000
100131	DFEC		Initial Request	10/06/2020	11/10/2020	Vocational Rehabilitation Codes	Approved	lfbajb0405yahoo	11/12/2020		11/30/2020		120420335000493000
100133	DFEC		Initial Request	09/01/2020	10/01/2020	Vocational Rehabilitation Codes	Approved	lane.westcottcomcast	11/12/2020		11/13/2020		120420318003242000



Approving a Vocational Rehabilitation or Nurse Bill

1. To search for the bill you need to review, use the available filters. The system displays the search results.

Vocational Rehabilitation or Nurse Bills List

Filter By : And And

Transaction

Control Number ▲▼	Transaction Type ▲▼	From Date ▲▼	To Date ▲▼	Bill Type ▲▼	Status ▲▼	Submitted By ▲▼	Date Submitted ▲▼
100023	Initial Request	08/17/2020	09/16/2020	Vocational Rehabilitation Codes	Approved	ellengorencomcast	11/12/2020
100029	Initial Request	10/13/2020	10/26/2020	Vocational Rehabilitation Codes	Approved	adminccncservices	11/12/2020

Filter dropdown menu:

- Case Number
- Control Number
- Date Submitted
- From Date
- Last Modified Date
- Owning Agency
- Region
- Reviewer
- Submitted By
- TCN
- To Date

2. Select the **Control Number** link of the bill to review.

Vocational Rehabilitation or Nurse Bills List

Filter By : Date Submitted * And And

DFEC Transaction Type

Control Number ▲▼	Program ▲▼	Case Number ▲▼	Transaction Type ▲▼	From Date ▲▼	To Date ▲▼	Bill Type ▲▼	Status ▲▼	Submitted By ▲▼	Date Submitted ▲▼
83461	DFEC	112066733	Initial Request	09/12/2020	10/13/2020	Vocational Rehabilitation Codes	Approved	robertmgenexhotmail	10/13/2020
83522	DFEC	020569468	Initial Request	09/10/2020	10/10/2020	Vocational Rehabilitation Codes	Approved	rehabsvcsyahoo	10/13/2020



Approving a Vocational Rehabilitation or Nurse Bill

The system has been enhanced to display **Procedure Codes** corresponding to the respective logged in provider.

Line No	Service Dates		Proc. Code	Units	Charge Per Unit	Line Total	Calculated Tier Pricing	Override Tier Pricing
	From	To						
1	09/14/2024	09/14/2024	VRR01	1	\$ 2000.00	\$ 2000.00	LD4 No payment	<input type="text"/>

The table below lists the **Procedure Codes** and **Descriptions** for the **New Provider**.

Contract Nurse Codes	Voc-Rehab Codes
<ul style="list-style-type: none"> • NPART - FN Other Direct Expenses, NTE • NITRA - FN Travel GSA Mileage Charge • NRR01 - FN Regular Report • NSVR2 - FN Site Visit Report 	<ul style="list-style-type: none"> • VRR01 - RC Regular Report • VSVR2 - RC Site Visit Report • VR004 - RC Travel GSA Mileage Charge • VR018 - RC Other Direct Expenses, NTE • VRTST – Vocational Rehabilitation Testing • SVPRT – Vocational Rehabilitation Plan • VRLSH - Longshore VR Cases



Approving a Vocational Rehabilitation or Nurse Bill

The **Calculated Tier Pricing** section displays the system-generated tier pricing based on either the To or From Dates of Service, determined by the procedure code, and compares it to the date of submission.

- If the Override Tier Pricing option is needed, the reviewer can select from the **Override Tier Pricing** drop-down list and apply the desired pricing option. If not selected, the system will apply the Calculated Tier Pricing modifier during bill pricing.

Note: The reviewer cannot select an option from the **Override Tier Pricing** drop-down list that further reduces the pricing beyond system calculated modifier. For example, the system calculated tier pricing is **LD1**, the reviewer cannot select options **LD2**, **LD3**, or **LD4** as these options further reduce the price per code.

BASIC SERVICE LINE ITEMS

Service From Date: mm dd cyy Service To Date: mm dd cyy
 Procedure Code: Units:
 Charge Per Unit:

[+ Add Service Line Item](#) [Update Service Line Item](#)

Line No	Service Dates From To	Proc. Code	Units	Charge Per Unit	Line Total	Calculated Tier Pricing	Override Tier Pricing
1	12/01/2024 12/01/2024	VSVR2	1	\$ 1000.00	\$ 1000.00	Tier 1 Base Amount	Tier 2 Add On 10%

Resubmission History

Cycle#	Status	Rejected Date	Rejected By	Rejected Reason
No Records Found!				

- Select **Save** at the top of the screen to confirm updates to the bill.

HCE Profile: DOL Voc Rehab Approver External Links

MyInbox > Inquire Bills > Vocational Rehabilitation or Nurse Bills List > Bill Submission

[Close](#) [Save](#) [Approve](#) [Reject](#)

Control Number: Status: In Review

Vocational Rehabilitation or Nurse Bills Submission



Approving a Vocational Rehabilitation or Nurse Bill

The system has been enhanced to derive the **Tier Pricing** for Contract Nurse and Vocational Rehabilitation bills.

The table below lists the derived **Tier Pricing** for the **New Provider** based on **Procedure Code**.

Procedure Code	Number of Days Calculation	Number of Days	Calculated Tier Pricing (Initial Submission)	Calculated Tier Pricing (Resubmission)
NRR01, NSVR2, VRR01, VSVR2	Number of Days = Initial Submission Date – (To Date of Service + 1)	0-10 calendar days	Tier 2 Add On 10%	Tier 1 Base Amount
		11-44 calendar days	Tier 1 Base Amount	Tier 1 Base Amount
		45-59 calendar days	LD1 Reduce \$76.05	LD1 Reduce \$76.05
		60-74 calendar days	LD2 Reduce \$152.10	LD2 Reduce \$152.10
		75-89 calendar days	LD3 Reduce \$228.15	LD3 Reduce \$228.15
		Greater than 89 calendar days	LD4 No payment	LD4 No payment
SVPRT	Number of Days = Initial Submission Date – (From Date of Service + 1)	0-120 calendar days	Tier 2 Add On 10%	Tier 1 Base Amount
		121-164 calendar days	Tier 1 Base Amount	Tier 1 Base Amount
		165-179 calendar days	LD1 Reduce \$76.05	LD1 Reduce \$76.05
		180—194 calendar days	LD2 Reduce \$152.10	LD2 Reduce \$152.10
		195-209 calendar days	LD3 Reduce \$228.15	LD3 Reduce \$228.15
		Greater that 209 calendar days	LD4 No payment	LD4 No payment



Approving a Vocational Rehabilitation or Nurse Bill

5. To approve the bill, select **Approve**.

Note: If the reviewer selects **Approve** prior to selecting **Save** the system will generate a warning message reading, “Your unsaved changes will be lost. Do you want to proceed?”

The screenshot shows a user interface for 'Vocational Rehabilitation or Nurse Bills Submission'. At the top, there is a navigation bar with 'HCE', a user profile 'Profile: DOL Voc Rehab Approver', and 'External Links'. Below this is a breadcrumb trail: 'MyInbox > Inquire Bills > Vocational Rehabilitation or Nurse Bills List > Bill Submission'. A row of action buttons includes 'Close', 'Save', 'Approve' (highlighted with a red box), and 'Reject'. To the right of these buttons, it says 'Control Number: [blurred]' and 'Status: In Review'. Below the buttons is a title bar for the submission window: 'Vocational Rehabilitation or Nurse Bills Submission'.

6. If necessary, add comments and select **OK** to approve. Once approved the system will generate a **TCN** for the bill.

The screenshot shows a dialog box titled 'Update Status'. At the top left is a 'Help' icon. The dialog has a title bar with a grid icon and an upward arrow. The main content area shows 'Status Type: Approved' and a 'Comments:' label followed by a text input field. At the bottom right, there are two buttons: 'OK' (highlighted with a red box) and 'Cancel'.



Viewing a Vocational Rehabilitation or Nurse Bill Pricing Details

Additional pricing details on the approved transaction can be viewed from the **View Service Line Details** page.

1. Select the **Pricing Rule** hyperlink to open the **Pricing Path Detail** page.

Header TCN: [redacted]
Line TCN: [redacted]
Claimant ID: [redacted]

Show ▾

Errors Posted

TCN ▲▼	Run Number ▲▼	Error Code ▲▼	Error Description ▲▼	Adjustment Reason Code ▲▼	Disposition ▲▼	Forcible ▲▼	Deniable ▲▼	Suspended Date ▲▼	Erroneous Data ▲▼	Bill Location/Business Unit ▲▼	Error Location/Business Unit ▲▼	Assignment Date ▲▼	Action Type ▲▼	Source ▲▼
[redacted]	1	40208	TIER 2 10% INCREASE APPLIED	94	R-Pay and Report			01/02/2025			440-Pricing Review - General			Adjudication Posted

View Page: 1 Viewing Page: 1

Service Line Detail

TCN: [redacted] Claim Type: N - Prompt Pay Bill Source: DDE
 Adjustment Source: [redacted] Line Status: To Be Paid
 Special Bill Indicator: [redacted] **Pricing Rule:** F-Fee Schedule

Claimant ID: [redacted] Last Name: [redacted] First Name: [redacted]
 [redacted] Date of Birth: 12/09/1992 Age: 31

Category Of Service: F9-Other Medical
Billing OWCP ID: [redacted]

The **Calculated Tier Pricing** and **Override Tier Pricing** information will display in the **Cutback Qualifier, Type and Value** fields.

Header TCN: [redacted]
Line TCN: [redacted]
Claimant ID: [redacted]

Pricing Path Detail

Claim Type: N - Prompt Pay Bill Program: DFEC Pricing Rule: F

Place of Service: 99-Other Unlisted Facility Facility Type: Non-Facility (NF) Zip Code: [redacted]
 From Date: 12/01/2024 To Date: 12/01/2024

Proc/Svc: VSVR2 Modifiers: 1: R2 2: [redacted] 3: [redacted] 4: [redacted] Procedure Factor Code: F

Procedure Rate: 861 Paid Units: 1
 Billed Units: 1 Secondary Pricing Indicator:
 ASC Pricing Indicator:

Allowed Amount Algorithm: Procedure Rate * Billed Units Billed Amount: 1000 Reimbursed Amount: 947.1
 Allowed Amount: 861

Cutback Qualifier 1: T-ContactNurse/Voc Rehab Liquidity Damage	Cutback Type 1: D	Cutback Value 1: 152.1
Cutback Qualifier 2:	Cutback Type 2:	Cutback Value 2:
Cutback Qualifier 3:	Cutback Type 3:	Cutback Value 3:
Addon Qualifier 1: CV-Contract Nurse/Voc Rehab Add-on Amount	Addon Value 1: 86.1	
Addon Qualifier 2:	Addon Value 2:	



Rejecting a Vocational Rehabilitation or Nurse Bill

1. To search for the bill you need to review, use the available filters. The system displays the search results.

Vocational Rehabilitation or Nurse Bills List

Filter By : And And

Transaction

Control Number ▲▼	Transaction Type ▲▼	From Date ▲▼	To Date ▲▼	Bill Type ▲▼	Status ▲▼	Submitted By ▲▼	Date Submitted ▲▼
100023	Initial Request	08/17/2020	09/16/2020	Vocational Rehabilitation Codes	Approved	ellengorencomcast	11/12/2020
100029	Initial Request	10/13/2020	10/26/2020	Vocational Rehabilitation Codes	Approved	adminccncservices	11/12/2020

2. Select the **Control Number** link of the bill to review.

Vocational Rehabilitation or Nurse Bills List

Filter By : Date Submitted * And And

DFEC Transaction Type

Control Number ▲▼	Program ▲▼	Case Number ▲▼	Transaction Type ▲▼	From Date ▲▼	To Date ▲▼	Bill Type ▲▼	Status ▲▼	Submitted By ▲▼	Date Submitted ▲▼
83461	DFEC	112066733	Initial Request	09/12/2020	10/13/2020	Vocational Rehabilitation Codes	Approved	robertmgenexhotmail	10/13/2020
83522	DFEC	020569468	Initial Request	09/10/2020	10/10/2020	Vocational Rehabilitation Codes	Approved	rehabsvcsyahoo	10/13/2020



Approving a Vocational Rehabilitation or Nurse Bill

3. To reject the bill, select **Reject**.

HCE Profile: DOL Voc Rehab Approver External Links

Myinbox > Inquire Bills > Vocational Rehabilitation or Nurse Bills List > Bill Submission

Close Save Approve **Reject**

Control Number: ██████████ Status: In Review

Vocational Rehabilitation or Nurse Bills Submission

A new window opens where the user can add a rejection reason.

Note: When you select **08-Others** as a Rejection Reason code, you must include a comment in the **Comments** section.

Update Status

Status Type: Rejected

Rejection Reason(s):	Available Rejection Reason(s)	Selected Rejection Reason(s)
	01-Incorrect case number or claimant 02-Incorrect procedure code 03-Incorrect billed units 04-Incorrect date of service 05-Incorrect report type 06-Insufficient documentation 07-Outside monthly requirements(Late) 08-Others	

Comments:

OK Cancel



Rejecting a Vocational Rehabilitation or Nurse Bill

4. Select a reason or reasons from the list of **Available Rejection Reason(s)**. You may select multiple reasons.

Help

Update Status

Status Type: Rejected

Rejection Reason(s):

Available Rejection Reason(s)

- 01-Incorrect case number or claimant
- 02-Incorrect procedure code
- 03-Incorrect billed units
- 04-Incorrect date of service
- 05-Incorrect report type
- 06-Insufficient documentation
- 07-Outside monthly requirements(Late)
- 08-Others

Selected Rejection Reason(s)

Comments:

OK **Cancel**

5. To move the rejection reasons to the **Selected Rejection Reason(s)** list, select the double right-angle brackets (>>).

Help

Update Status

Status Type: Rejected

Rejection Reason(s):

Available Rejection Reason(s)

- 01-Incorrect case number or claimant
- 02-Incorrect procedure code
- 03-Incorrect billed units
- 04-Incorrect date of service
- 05-Incorrect report type
- 06-Insufficient documentation
- 07-Outside monthly requirements(Late)
- 08-Others

Selected Rejection Reason(s)

Comments:

OK **Cancel**



Rejecting a Vocational Rehabilitation or Nurse Bill

6. To remove a rejected reason from the **Selected Rejection Reason(s)** list, select the reason and select the double left angle brackets (<<).

Note: Use the double right and left angle brackets to move multiple rejection reasons from one list to the other, individually, or by selecting multiple reasons at once. To select multiple reasons at once, hold down the Shift key while selecting.

The screenshot shows the 'Update Status' dialog box with the status set to 'Rejected'. It features two lists: 'Available Rejection Reason(s)' and 'Selected Rejection Reason(s)'. The 'Available' list contains: 04-Incorrect date of service, 05-Incorrect report type, 06-Insufficient documentation, 07-Outside monthly requirements(Late), and 08-Others. The 'Selected' list contains: 01-Incorrect case number or claimant, 02-Incorrect procedure code, and 03-Incorrect billed units. The '03-Incorrect billed units' item is highlighted in blue. A red box highlights the double left angle bracket (<<) button between the lists. Below the lists is a 'Comments:' text area. At the bottom right are 'OK' and 'Cancel' buttons.

7. Select **OK**.

This screenshot is identical to the previous one, showing the 'Update Status' dialog box with the '03-Incorrect billed units' reason selected in the 'Selected Rejection Reason(s)' list. In this step, a red box highlights the 'OK' button at the bottom right of the dialog.



Rejecting a Vocational Rehabilitation or Nurse Bill

The status of the bill is updated to **Rejected**, and the rejection reason populate.

HCE Profile: DOL Voc Rehab Approver External Links Help Logo

MyInbox Vocational Rehabilitation or Nurse Bills List Bill Submission

Close Control Number: [REDACTED] Status: Rejected

Vocational Rehabilitation or Nurse Bills Submission

OWCP Provider ID: [REDACTED] Provider Name: Rehab counselor - FECA new vendor

Provider Address: [REDACTED] Provider Phone: [REDACTED]

Program: DFEC * Transaction Type: Initial Request

Bill Type: Vocational Rehabilitation Codes * Case Number: [REDACTED] *

Diagnosis Code: ICD-10-CM * Claimant Name: [REDACTED]

Diagnosis Code: 99999 (Do not use decimals or spaces) Claimant DOB: [REDACTED]

Total Bill Charges: \$8110.00 Region: Region 6 - TX, CO, NM, LA *

Comments: [REDACTED] Reviewer: [REDACTED] *

Rejection Reason(s):

- Incorrect billed units
- Incorrect case number or claimant
- Incorrect procedure code

Approved for Late Submission
(Select this option only if you have approval for late submission from the DFEC program)

Upload File:

Repository Image Identifier	Control Number/TCN	File Name	Uploaded Date
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Rejecting a Vocational Rehabilitation or Nurse Bill

8. To view resubmission history, including previous rejection reasons and comments, go to the **Resubmission History** section.

Note: If the transaction is approved or rejected by a DOL Staff Nurse or DOL Vocational Rehab Specialist who is different than the reviewer assigned to the transaction, the system will update the **Reviewer** field with the name of the approver or rejector.

Comments:

Rejection Reason(s):

Upload File:

Reviewer:

Approved for Late Submission
(Select this option only if you have approval for late submission from the DFEC program)

Repository Image Identifier	Control Number/TCN	File Name	Uploaded Date
No Records Found!			

BASIC SERVICE LINE ITEMS

Service From Date: mm dd ccy * * * * Service To Date: mm dd ccy * * * *

Procedure Code: * Units: *

Charge Per Unit: *

Line No	Service Dates From To	Proc. Code	Units	Charge Per Unit	Line Total	Calculated Tier Pricing	Override Tier Pricing
1	10/01/2024 10/01/2024	VR001	4	\$ 3000.00	\$ 12000.00		

Resubmission History

Cycle#	Status	Rejected Date	Rejected By	Rejected Reason	Comments
1	Rejected	12/23/2024	XXXXXXXXXX	Incorrect procedure code	CR252-Test-Reject
2	Rejected	12/23/2024	XXXXXXXXXX	Incorrect billed units	Rejecting - CR253 - Test